

*School of Journalism - Fall 2015*

**EQUIPMENT Checkout Policies and Late Penalties (Convergence)**

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

Student ID # \_\_\_\_\_ Pawprint/Campus Email: \_\_\_\_\_

**WALTER WILLIAMS 11**

**Phone: 573.882.1949**

**Equipment Checkout/Check In Hours: See posted hours at WW11, or by appointment**

**You are responsible for all equipment loaned to you by the University of Missouri School of Journalism. The cost of replacing each piece is in the chart below. If we can repair a damaged piece of equipment back to its original quality, you will be charged the cost of that repair plus shipping. If not, you will be charged the cost of replacing the equipment. It is your responsibility to check all equipment before leaving the checkout/check in area.**

<b>ITEM</b>	<b>REPLACEMENT COST</b>
Marantz (will be replaced with a Zoom H4N)	\$269.99
Audio Technica MB1 K/C Mic with LR Cable	\$40.00
Lowe Pro Exchange Messenger Bag	\$37.00
A188 Deskto Microphone Stand w/ Tripod Base	\$11.95
<b>TOTAL</b>	<b>\$358.94</b>
Nikon D7000 DSLR Photo/Video Camera Body	\$1000.00
Nikon AF24-85MM Lens	\$600.00
Tiffen Filter for Lens	\$15.00
Beachtek DXA-SLR Audio Pre-Amp	\$320.00
Rode Video Mic Pro	\$230.00
Sescom LN2 Mic-ZOOM H4N Specialty Audio Cable	\$11.00
Lowe Pro Bag Nova-200 AW	\$75.00
Nikon EN-EL15 Battery Charger	\$50.00
<b>TOTAL</b>	<b>\$2301.00</b>
Manfrotto 190 XDB Tripod w/ 701H Video Head	\$240.00
Western Digital MyBook 1TB External Hard Drive	\$180.00
AF Zoom-Nikkor 80-200MM F/2.8 ED Lens	\$1225.00
8GB CF Memory Card Professional 400X UDMA	\$50.00
Belkin 4' FireWire 400/800 9 pin to 4 pin DV Cable	\$13.00
Belkin 15 in 1 USB 2.0 Interface, Card Reader/Writer	\$40.00
EW100 Wireless Receiver	\$430.00
EW100 Wireless Transmitter	\$280.00
XLR Cable	\$44.00
Mini Connecting Cable	\$21.00
AV Jefe TCM361 Pro-Lavier Mic 3.5MM	\$50.00
Benfro A49F Mg-Aluminum Monopod	\$87.00
<b>TOTAL</b>	<b>\$2660.00</b>
Shipping & Handling	\$10.00
<b>PER HOUR after the 3 hour time limit</b>	<b>\$10.00 PER HOUR</b>

**\*Prices subject to change based on market  
(CONTINUED ON THE BACK)**

<b>ITEM</b>	<b>REPLACEMENT COST</b>
GoPro HERO4 Silver	\$399.99
GoPro Suction Cup Mount Kit	\$39.99
GoPro Jaws Flex Clamp Mount Kit	\$49.99
GoPro Chest Mount Harness	\$39.99
GoPro Head Strap & Quick Clip	\$19.99
GoPro Bike/Motorcycle Seat Handle Bars Kit	\$19.99
GoPro Dual Battery Charger	\$49.99
GoPro Rechargeable Battery	\$11.99
Tamrac Camera Backpack	\$129.99
<b>TOTAL</b>	<b>\$761.91</b>
Shipping & Handling	\$10.00
<b>PER HOUR after RETURN TIME PERMISSION</b>	<b>\$10.00 PER HOUR</b>

**\*Prices subject to change based on market**

***ALL EQUIPMENT MUST BE RETURNED WITHIN 3 HOURS OF CHECKOUT!***

If you need equipment for longer than 3 hours, **YOU MUST GET PRIOR written or emailed permission** from your instructor!

If equipment is check out during the last 3 operating hours of any day, it **MUST** be returned during the first ten (10) minutes of the lab opening the following day.

**GoPro equipment kits will only be checked out on a prior written or emailed permission from your instructor basis. NO EXCEPTIONS!**

Your student account will be charged a **\$10.00 PER HOUR per loan** late fee if an equipment loan is kept out past its due time until **ALL equipment** that was part of the original loan is returned or paid for.

***UNDER NO CIRCUMSTANCES WILL YOU BE ALLOWED TO CHECK OUT EQUIPMENT WITHOUT YOUR STUDENT ID!***

**Acknowledgement**

I AGREE TO THE TERMS OF THIS CONTRACT. I acknowledge responsibility for the care of the equipment and agree to protect it from abuse and /or theft. Any malfunctions of the equipment should be reported immediately to the School of Journalism. In no case should I attempt repairs on my own.

Signature \_\_\_\_\_ Date \_\_\_\_\_